



Cultivating Leaders for a Strong and Vibrant Community

Fairfield-Suisun Chamber of Commerce
1111 Webster Street, Fairfield, California 94533 • (707) 425-4625 • Fax 707-425-0826

2011/2012 Leadership Today Application

Instructions:

You are invited to fill out this application to be considered for a spot on the 2012 Leadership Today team. Complete applications will include this 4-page application and at least one letter of recommendation.

Please provide the following information using the numbers and addresses of how you would prefer Leadership Today communicate with you.

I. PERSONAL AND PROFESSIONAL INFORMATION

Legal Name:

First)

(Middle Initial)

(Last)

Name you prefer to be called

Date of Birth

Company:

Home Address:

(Number) (Street)

(City)

(Zip Code)

Home Phone: Personal Email:

Preferred Phone: Preferred Email:

Professional Website:

Present Employer:

Type of Business:

Business Address:

(Number) (Street)

(City)

(Zip Code)

Business Phone: Bs. Email

Immediate Supervisor Name Phone

Years at this job: Current job title:

Do you live in Fairfield or Suisun?

Yes, I've lived here for _____ years. No, I live in

Do you work in Fairfield or Suisun? • Yes No, I work in

Please write a short paragraph about yourself on a separate piece of paper. This may include

education, professional history, family status, interests/hobbies and anything else you would like to tell us about yourself.

II. ORGANIZATIONS, ACTIVITIES, COMMUNITY INVOLVEMENT

Please list, in order of importance to you, three community, civic, professional, business, social, athletic, or other organizations of which you have been a member. Please describe the nature of your participation, responsibilities, accomplishments and/or any awards/recognition you received. (Create additional lines if you need room)

Organization, Activity Describe involvement:

- 1.
- 2.
- 3.

III. REASONS, INTENTIONS, REQUESTS, INTERESTS, & EXPERTISE

Please use additional paper, referenced by question number, if you need more space.

A. What are your primary reasons for participating in Leadership Today?

- 1.
- 2.
- 3.

B. Please list your top concerns regarding our community.

- 1.
- 2.
- 3.

C. Please list 1-3 intentions (things you want to accomplish/experience) through your involvement with Leadership Today. Be specific.

- 1.
- 2.
- 3.

D. Please list specific requests you have for learning about leadership that would make your participation in Leadership Today a success for you.

- 1.
- 2.
- 3.

E. Please list any area(s) of particular interest for leadership involvement in our community (e.g., education, human service, criminal justice, government, other?)

- 1.

- 2.
- 3.

F. Please list any areas of leadership expertise you currently possess.

- 1.
- 2.
- 3.

G. Please list any areas of leadership skills/capabilities that you are particularly interested in developing.

- 1.
- 2.
- 3.

IV. COMMITMENT

The Leadership Today program requires a commitment of time and energy. Successful completion of the program, culminating in graduation includes the following:

- One and a half day Leadership Retreat
- Eight all day sessions once a month (8:00 a.m. – 5:00 p.m. Thursdays). These sessions will consist of a 2.5 - 3 hour in-class Leadership Competency training, 1-1.5 hour team project meeting, and a 4-hour field visit. (Some field visits will be all day with no in-class component.) A 45 minute lunch will be provided.
- 3/4 day Leadership Advance, followed by a Graduation Celebration.
- Active participation in the Team Project. This will require anywhere from 1-6 hours per month outside of our regularly scheduled sessions. In past years up to 4 hours per month have consisted of conference calls to work out project details and workflow. Less time is required at the beginning of the program and more time is required toward the end.

The Leadership Retreat, Leadership Advance, attendance at all of the monthly leadership competency trainings are mandatory for graduation. (If a leadership competency session is missed, participants may make it up the following year and receive a certificate of graduation at that time.) Additionally, you will be required to complete a team project and encouraged to participate in voluntary outside immersion activities. Failure to attend mandatory events or failure to fully participate in the team project will result in failure to graduate from the Leadership Today Program.

IV. TUITION AND SELECTION

The tuition for Leadership Today is \$1500 for Fairfield Suisun Chamber members and \$2000 for non-members. Tuition is payable upon acceptance into the program. If you need flexibility in payment please contact the chamber to develop a payment schedule. Depending on donations partial scholarships *may* be available and are primarily intended to assist participants from not-for-profit organizations with limited resources. Partial scholarships are awarded solely on the basis of documented financial need and the availability of scholarship dollars.

If you would like to be considered for a scholarship, please explain your circumstances and need on a separate page and attach to this application.

Final decisions on acceptance into the program will be made by July 30, 2011. If you have any questions about the program or application process, please call Sherry McKillop at (707) 227-7070

V. ETHICAL STANDARDS AND CONDUCT

The objective of Leadership Today is to cultivate quality leaders for our community. Therefore, Leadership Today program participants will, at all times, be expected to demonstrate integrity, and to conduct themselves in accordance with the highest standards of ethics. Consequently, unethical or other inappropriate conduct may result in expulsion from the Leadership Today program and failure to graduate. Should this occur, tuition will be refunded to you based upon the number of months completed.

VI. ACKNOWLEDGEMENT

Applicant

I understand that completion of this application does not guarantee my acceptance into the program. If accepted to participate I will devote the time required as stated above. I acknowledge that in addition to my job and/or family obligations I am able to commit to full participation in the Leadership Today program. In addition, I have the full support of my employer regarding the time required to participate.

Applicant Signature: _____

Employer

I/we have reviewed this application and understand the time and financial commitment the program requires. **I/we agree to support the participation of my/our employee in the Leadership Today program and all of the program’s commitments if our candidate is selected.**

Employer Signature: _____

Employer Name (print): _____

Employer Phone Number: _____

Application checklist:

- Application (4 pages)
- Paragraph about yourself
- One letter of recommendation
- Payment method
- Submit on or before June 15th, 2011

Submit completed applications on or before June 15, 2011 to:

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